

Room Hire is PER HOUR, **min 5hr bookings**

Pricing effective Nov 2016

**LEVEL ONE ROOM HIRE COSTS** \* Help St rooms capped weekdays at 7hrs a full day is considered 8.30am to 5pm.  
Evening & Weekend rates are not capped

|                             |   |
|-----------------------------|---|
| HELP ST ROOMS               | <b>50 PER HOUR</b> <i>10% discount on groups of 7 or less</i> |
| MACINTOSH ROOM              | <b>85 PER HOUR</b>  |
| MAIN ROOM                   | <b>150 PER HOUR</b>   |
| MAIN AND MACINTOSH COMBINED | <b>175 PER HOUR</b>   |
| ENTIRE LEVEL ONE            | <b>250 PER HOUR*</b> (PRICE BASED ON SET-UP REQUIREMENTS)     |

all rooms come with complimentary whiteboards/flip chart boards as required.

**All tables are white clothed with pens, mints & ice waters included**

- ❖ All rooms 150 inch projector screens, complimentary WiFi access
- ❖ Lectern, mics, whiteboards, flip chart boards & audio etc avail on request
- ❖ Facilitators get free day parking, guest day parking \$15 per person, access via 12 McIntosh St (rear of Help St). Complimentary evening parking available on request (50 spaces)

**CONFERENCE CATERING OPTIONS** (PER PERSON)

TEA AND COFFEE **\$4.50**, ADD **\$1** FOR BISCUITS, ADD **\$6** FOR BISCUITS & PASTRIES  
ADD **\$3** FOR CONTINUOUS T&C

MORNING AND AFTERNOON TEA WITH BISCUITS AND PASTRIES ETC **\$18PP**

LUNCH TO THE ROOM INCL SOFT/ JUICES ETC **\$16PP**

**ADDITIONAL COSTS**

PROJECTOR **\$60**

CABARET SET-UP **\$2PP**

FLIP CHART PAPER **\$35**

NO CATERING SURCHARGE ( 15 OR MORE PAX) **\$1.5**

FRUIT OR CHEESE PLATTERS **\$80**

COMBINED FRUIT AND CHEESE PLATTERS **\$140**

PRO AUDIO SPEAKER FOR PROJECTOR PRESENTATION **\$20**

**PREMIUM EXECUTIVE CATERING PACKAGE \$34.50 PP**

**THIS ONE HAS IT ALL, CONTINUOUS TEA AND COFFEE, MT (PASTRIES), LUNCH AND AT (FRUIT)**

*OUR LUNCHES ARE SO MUCH MORE THAN JUST SANDWICHES & WRAPS, WE GIVE YOU SOME HOT FINGER FOOD AND CAN INCLUDE VEGETARIAN AN GLUTEN FREE OPTIONS*